

## POSITION DESCRIPTION

# Stage Mechanist

**Position Title:** Stage Mechanist  
**Unit:** Technical

**Reporting to:** Head Mechanist

**Location:** Based at The Seasonal Venue/Site, Sydney, but may be required to work and/or be based at other company work locations, as required.

**Opera Australia's Vision** is to enrich Australia's cultural life with exceptional opera and musical theatre.

### Job Purpose

- Stage Mechanist will carry out duties relating to the construct and operations of staging elements.
- This position is integral to the smooth running of the performance and works closely with the other departments and the Senior Mechanist Supervisor.

### Key Accountabilities

Major Responsibilities	Accountabilities	% total job
1. Stage Elements Construction and Operation	<ul style="list-style-type: none"> <li>• Set-up and operation of staging elements for performance, both independently and in a team</li> <li>• Safe and responsible use of power tools and hand tools, etc.</li> </ul>	100%
2. WHS & compliance	<ul style="list-style-type: none"> <li>• Attend production and staff meetings and implement requests from these meetings as directed.</li> <li>• Follow all Work Health and Safety policies and guidelines, including but not limited to: <ul style="list-style-type: none"> <li>○ Using equipment in the recommended manner and using safety and personal protective equipment as provided;</li> <li>○ Reporting immediately any hazards, unsafe work practices or incidents that you see to your Head of Department in the first instance, and if not sufficiently addressed to the Technical Director;</li> <li>○ Adhering to safety solutions provided; and</li> <li>○ Participating and contributing to discussions on safety implementations as they arise</li> </ul> </li> </ul>	Continual

	<ul style="list-style-type: none"> <li>Undertake any other duties as required, which are within the limits of the employee's skill, competence and training.</li> </ul>	
3. Health and Safety	<ul style="list-style-type: none"> <li>Taking reasonable care of your own health and safety and that of others;</li> <li>Ensuring that your acts or omissions do not adversely affect others; and</li> <li>Complying with OA SAFE and any reasonable instructions, policies and procedure given by OA, to enable OA to comply with WHS laws and maintain a safe working environment.</li> </ul>	Continual
All Opera Australia employees are expected to act and advocate for the highest levels of ethical standards and integrity including compliance with Opera Australia policy and relevant legislation.		

### Key Selection Criteria

Knowledge and Experience	R	P
Demonstrated experience working as a Mechanist or equivalent for a minimum of 1 year	X	
Excellent organisation and communication skills, written and verbal	X	
Demonstrate ability to work with creative and technical personnel and performers	X	
Ability to work under pressure, using tact, diplomacy and flexibility	X	
Knowledge and understanding of safe work practices.	X	
Technical / Specialist Competencies	R	P
Capable to carry out manual handling tasks and comfortable working at heights	X	
Practical knowledge on the operation of various stage machinery and construction hand tools		X
An understanding of the requirements in venue and daily maintenance of theatres or festival sites		X
Forklift Licence		X
Behavioural Competencies	Level	
Problem solving and judgment	High	
Attention to detail	High	
Self-motivation and initiative	High	
Flexible and adaptable	High	

### Working Relationships

Key internal stakeholders
Mechanists Team, Production Manager, Stage & Site Crew, Lighting Department, Stage Management

Key external stakeholders			
Creative Department, Artists & Performers, Stage Supplier Companies, Rehearsal & Project Venue.			

**Important note:** This job description serves as a guide to the scope and range of activities that may be required of the incumbent and may change at any time according to the needs and priorities of Opera Australia.

**To be completed by Human Resources**

Remuneration Level			
Role ID		Date Approved	
Industrial instrument and Grade			